

Highland Fire District  
Regular Meeting  
**November 13, 2018**  
7:00 PM St 1

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Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(ABSENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence in memory of all fallen firefighters.

- 1. APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the regular meeting held on October 9, 2018, 2019 Budget Hearing on October 16, 2018 and Special meeting held on October 23, 2018.

**MOTION:** Commissioner Chris Erichsen moved to approve the minutes of the October 9, 2018 regular meeting, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**MOTION:** Commissioner John Fraino moved to approve the minutes of the 2019 Budget Public Hearing held on October 16, 2018, seconded by Commissioner Chris Erichsen..

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Approval of minutes of Special meeting held on October 23, 2018 was tabled until the next Meeting when additional Board members are present.

2. **BILLS**-Chairman Dilorenzo asked for a motion to pay the bills as reviewed by Commissioner John Fraino and himself, and Chief Miller on November 12, 2018.

**MOTION:** Commissioner Chris Erichsen moved to approve payment of the bills in the amount of \$32195.77 as reviewed by Commissioners DiLorenzo and John Fraino and Chief Pete Miller, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

3. **Correspondence**- The following Room Requests were presented for approval:

**Monday November 26, 2018 Rotary Board meeting** Use of meeting room requested by Sgt. Roloson 5:30 PM to 7:30 PM

**MOTION:** Commissioner John Fraino moved to approve the request for use of the meeting room for a Rotary Board Meeting on Monday November 26, 2018, as requested by Sgt. Roloson, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**March 28,29, & 30 2019 ( Thursday, Friday & Saturday)** Girl Scouts Pinewood Derby Requested by Erica Darcy

**Friday May 10, 2019 decorate 6 pm to 10 pm, Saturday May 11, 2018 12:00 pm to 3 PM**  
1<sup>st</sup> Communion party for Daughter requested by Tiffany Weaver member HHCO1  
(Community room)

**MOTION:** Commissioner John Fraino moved to approve the request for use of the community room for a First Communion Party on May 10 and 11 2019, as requested by Tiffany Weaver. Seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Thursday June 6, 2019 7 Pm to 9 Pm UCVFA meeting** requested by Mike Depaola  
(community room )

**MOTION:** Commissioner Chris Erichsen moved to approve the use of the community room  
For the Ulster County Volunteer Firemens' Association Board meeting on June 6, 2019 as  
requested by Mike Depaola, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**4. New Membership-** none

**5. COMMITTEE REPORTS**

**Buildings and Grounds ST 1-Cmrs. Bragg and Barone**

WiFi Upgrade- to discuss under business session

Keys- Chairman Dilorenzo reported that he spoke with A & R Security regarding outside doors  
with keyless entry; it was suggested that electric strikes be utilized.

**Buildings and Grounds St.2-Cmrs. Erichsen and Fraino**

Tree Removal-Commissioner Erichsen stated he has not heard back from the vendor he had  
contacted regarding the tree removal; asked the Chairman to contact Phil .

Fans- fans are here; pending installation.

BBQ Pit Pad- looking for a concrete slab.

Bathroom Update- recommended that we think about future plans for the firehouse before  
undertaking this expense.

**6. New Apparatus-** to be discussed under new business.

**7. Insurance/Workers Compensation**

Cancer Insurance- cost \$137 per person through VFIS

Workers Compensation Renewal- January 2019

**8. Physical Fitness- Next report : 4<sup>th</sup> quarter 2018 January 2019**

Total reimbursed \$684.40 for 2017

1<sup>st</sup> Qtr 2018 total reimbursed \$83.06

2<sup>nd</sup> Qtr 2018 total reimbursed \$92.62

3<sup>rd</sup> Qtr 2018 total reimbursed \$69.93

Preventive Maintenance for fitness equipment performed on 8/15/17

**9. Ulster County Fire District Association-Cmrs. Bragg, DiLorenzo,**

Next meeting November 20, 2018 here at Ulster Hose #5.

**10. Service Awards –October 2018 activity posted Nov 9, 2018**

**11. Treasurer’s Report-Treasurer Passikoff**

Treasurer Passikoff reviewed the October 2018 financial report. We have two months to go until the end of the year; \$285250 left for the year 2018.

**MOTION:** Commissioner John Fraino moved to accept the October 2018 financial report as submitted by Treasurer Passikoff, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**12. Public Comment-**

Highland Hose Co.#1 President, Jim Balint requested the Board permit alcohol at the Hose Company Christmas Party on December 8, 2018.

**12. Chief’s Report-**

WiFi- pending call back; will report in December 2018.

November 15 2018- Marlboro UCVFC

November 16, 2018 Chief Miller and Assistant Chief Dimetro to view bumper cross lay in Perth Amboy New Jersey.

November 19 2018

November 20, 2018- approval for 31-80 to go to Saugerties

New Hose – We have approx. \$10,000 worth of new hose

Foam Replacement- we will now have Training foam-foam specifically designed for training only.

31-10- paint. Chief Miller spoke with someone from Albany.

HAZMAT- class went well; only two members did not attend.

**13. Old Business**

**Grant-** for purchase of 10 TI cameras to be mounted on SCBA; necessary documents sent for execution of grant.

**Requests of the Board-** Commissioner Erichsen stated that any request should go before the Board to be discussed.

**Police request for storage shed-** on hold due to budget constraints (police budget)

**14. New Business-**

**RFP for Audits-** responses due back in December 2018.

**2019 Organization Meeting-** schedule Wednesday January 2, 2018 with regular meeting to follow. Start time is 7 PM

**Authorization to permit alcohol at Hose Company Christmas Party**

**MOTION:** Commissioner John Fraino move to permit alcohol at the Highland Hose Company #1 Christmas Party to be held on December 8, 2018, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Cooperative Purchasing-**There was discussion regarding Sourcewell for cooperative purchasing. The District Clerk read the resolution as follows:

**RESOLUTION**

**Authorizing Membership in Sourcewell**

**WHEREAS,** pursuant to General Municipal Law Section 103(16), fire districts are Authorized to purchase, among other items, apparatus from any state or political subdivision of a State on the basis of best value; and

**WHEREAS,** consistent with General Municipal Law Section 103 (16), under the Highland Fire District (“ District”) procurement policy, the District Board of Fire Commissioners authorizes the use of best value when awarding purchase contracts; and

**WHEREAS,** Sourcewell is a service cooperative of the State of Minnesota, issues purchase contracts to the lowest responsible bidder and otherwise conforms to the requirements of General Municipal Law Section 103 (16); and

**WHEREAS**, contracting with Sourcewell will broaden the opportunity for the District to obtain competitive prices on the purchase of equipment, apparatus or services at no additional cost; and

**WHEREAS**, many municipal entities in New York already take advantage of this service.

**NOW THEREFORE BE IT RESOLVED**, that the Highland Fire District ( " District") Board of Fire Commissioners ("Board") does hereby approve contracting with Sourcewell for cooperative purchasing Pursuant to General Municipal Law Section 103 (16) and the District's procurement policy; and

**BE IT FURTHER RESOLVED**, that the Board authorizes the Chairman of the Board to Execute the interlocal contract for cooperative purchasing with Sourcewell.

Dated: November 13, 2018

**MOTION:** Commissioner John Fraino moved to adopt the Resolution Authorizing Membership In Sourcewell for cooperative purchasing, seconded by Commissioner DiLorenzo. When the Board Was polled the vote was as follows:

Stephen DiLorenzo	YES
John Fraino	YES
Chris Erichsen	Abstain
Ben Bragg	Absent
Alan Barone	Absent

Motion failed.

**Authorization to require members to complete physical within 90 days of notice**

**MOTION:** Commissioner John Fraino moved to require that members complete their Physical exam within 90 days of the date stated on the notification letter or become inactive, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Authorization to purchase New 2019 Command Car**

**MOTION:** Commissioner John Fraino moved to authorize a maximum expenditure of \$50,000 to purchase a new 2019 Chevy Tahoe including lights, lettering and necessary equipment, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Authorization for 31-80 to go to Saugerties November 20, 2018**

**MOTION:** Commissioner John Fraino moved to authorize Car 31-80 be used to travel to Saugerties for the UCVFA meeting on November 20, 2018, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Authorization for Car 31 to go to New Jersey November 16, 2018**

**MOTION:** Commissioner John Fraino moved to authorize Car 31 to travel to Perth Amboy, New Jersey to review a truck with front bumper cross lay, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**15. Adjournment**

**MOTION:** There being no further business, Commissioner John Fraino moved to adjourn at 8:20 PM, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,  
Denise A. Holzberger, District Clerk